

Section 1 – Registration

Registration must be completed to be added to short list.

- Basic information (name, date of birth, sport)
- Payment (credit card or fee waiver)

Decision Deadline Indicator

- Used to keep students on schedule
- Date set by the athletics director
- Deadline is specific to the term for which the student is seeking a decision
- Students who miss the deadline date will still be reviewed by eligibility center staff



Section 2 – Profile

- Personal/contact information
- High school history
- College history (if applicable)
- Competitive experience (if applicable)
- Gap analysis (if applicable)
- Profile submission (electronic signature)



Section 3 – Documentation

Students must complete the following before review can begin.

- Transcripts
- Test scores
- Miscellaneous documents (military documents, enrollment verification, etc.)



Section 4 – Eligibility

Students will be placed in queue for review.

- Indicates eligibility center staff is about to begin, or is currently, reviewing eligibility
- General timeframe for decision will be given
- Potential updated documents needed for a decision (provided via the student’s activity list)



Decision Completed!

A filled-in decision progress bar indicates that the student has received a decision. You can check the decision details tab on the student’s profile for additional information.